

Princeton Driving School COVID19 Safety Protocol

In-Person Office Registration

1. There will be a plexi- glass barrier between the staff and the student and parent.
2. Only one student and one parent/guardian will be permitted to enter the office at a time.
3. Office staff will be kept to a minimum and staff will wear face coverings at all times.
4. Students and Parents will be required to wear a face covering.
5. All high touch areas will be disinfected between students including the vision machine and the table where written test is administered
6. The student and parent must bring their own pen to facilitate paperwork and any documents that can be signed in advance will be encouraged to avoid contact in the office.
7. The student and parent by keeping their appointment attest that they have not exhibited any symptoms or had contact with any COVID19 positive persons in the past 14 days.

In-car Safety Guidelines:

1. All touchable areas of the teaching vehicle will be sanitized prior to and after each student to include the following:

Use disinfectant wipes on:
 - All door handles inside and out.
 - All driver and dashboard controls (e.g., switches, dials, buttons)
 - Keys
 - Steering wheel- rim and adjustment levers
 - Gear shift lever
 - Rearview mirror and sunvisor
 - Parking brake lever/button
 - Front safety belts, including latching mechanisms Rear safety belts if backseat passengers but other passengers not recommended
 - Center console
 - Seats and seat controls
 - Head restraints
 - Mirror controls
 - Any other surfaces likely to be touched by instructors or students
2. Both the instructor and student will wear face coverings.
3. Hand sanitizer will be available for the student and instructor and they will be required to use it before the lesson begins.
4. Avoid using the air recirculation feature. Car windows down to extent practicable.
5. All instructors will report their temperature before reporting to work each day. If at any time an instructor exhibits symptoms or fever they will immediately be put on leave for 14 days and required to take a COVID-19 test before resuming employment.
6. Parents will be asked to do the same for the student prior to the lesson.
7. Cancellation fee for rescheduled or missed sessions due to COVID-19 will be waived.